



AGILITY STANDING ORDERS

**Agility procedure and policy not otherwise documented in NZKC Agility Regulations
or Show Regulations**

updated April 2015

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Introduction

This handbook has been created to provide NZ Agility areas, clubs and competitors, with information related to Agility matters.

It is the intention that all matters not otherwise provided for in AGILITY Regulations or other NZKC rules/regulations be provided for in this handbook.

Compliance

Policy contained in this handbook has been passed by unanimous vote at an NZKC Agility Committee Meeting. With this in mind, it is the intention that all clubs and individuals be required to comply with such policy.

Evidence of deliberate non-compliance may be forwarded to the NZKC for action.

NZKC Agility Committee Contacts

For any further information, please don't hesitate to contact a member of the Agility Committee.

Details can be found on **www.dogagility.org.nz**

Grants.

The following grants are available to Clubs:-

- Club Night grant – Club night or club day as a way for clubs to encourage new members.
- Club Training grant- The aim of the grant is to assist clubs to offer additional regular training to local agilityteers, at their club on a normal training night to supplement existing training classes.

This grant is for a trainer from another club, to provide training at a nearby club for up to 4 nights of training and must be used but the end of June 2014. Each night must have at least 2 hours of training. The training is to be regular over a short period of time.

In order to be eligible the following criteria need to be met:

- Contact is made with your local Agility Committee Representative to discuss the proposed training seminar
- The training seminar must be pre-approved with the Agility Committee
- The same instructor must attend Club for 3-4 nights to give some continuation.
- Equipment Grant. This is a general equipment grant from the AGILITY COMMITTEE.
- Jumps upgrade subsidy. Finished
- Measuring clinic subsidy - to apply for a travel subsidy for measurers attending a Club measuring clinic. This was to decrease the load placed on measurers at events, and make it easier for club members to get their dogs measured, especially those newcomers who may not even be up to competition level.
- Promotional Club Grant (displays) Clubs can receive a payment of \$200 (from 1st April 2014) when they publicise and promote agility during a public agility display. Criteria includes providing a report for publication.
- Ribbon Trial- Judges Travel Subsidy form Clubs can apply for a subsidy when contracting judges for Ribbon trials.
- Seminar Grant Form- The aim of the grant is to assist clubs to provide additional agility training to people in their area. The organising club must advertise the seminar widely and open up the opportunity to all local clubs. The Agility Committee will cover the cost of venue hire, travel expenses for the trainer, and

miscellaneous costs up to a maximum of \$200 per day. It is the responsibility of the club/individuals to pay the other associated costs involved with the seminar.

In order to be eligible the following criteria needs to be met:

- The trainer is New Zealand based
- The seminar is made available to all clubs in the area and is well advertised in advance
- Contact is made with your local Agility Committee Representative to discuss the proposed training seminar
- The training seminar must be pre-approved with the Agility Committee

Measuring dogs. guidelines

For information on the measuring of dogs as well as how to become a measurer view details on the website. The Regulations also contain information relating to measuring.

Eg. P1002 Measurement of Dogs Protocol and P1003 Becoming a measurer.

Guidelines for measuring dogs may be found on the website. www.dogagility.org.nz

NZKC Agility Committee will appoint measurers for each Region to conduct official measuring of dog's heights for Agility. Appointments for measuring should be arranged directly with the Measurer. Heights of dogs are endorsed by the NZKC and can be checked via the NZKC website. A Measurers panel comprises Main, Assistant and Trainee measurers. Most Main measurers are issued with a certified measuring stick.

Handlers receive a certificate from the measurers which records, amongst other things, the dog details, its height and date. This information is entered directly on to the website database where the dog has a permanent number. For ribbon trial only, or interim, measurers a separate spreadsheet is kept. When dogs are registered with NZKC the owner is expected to update details with the AC.

All owners should be advised to bring their interim cards with them. Dogs which decrease in height between their interim and permanent **by 10mm or more must be remeasured.** The Agility Committee noted a few dogs which markedly decreased in size between their 18 month and two year measure. Of course it is unusual for a dog to shrink in 6 months!! Therefore they need to be recognised and re-measured. This might be noticed if the handlers bring their interim measuring card with them, or handlers might comment at the time, or we will pick it up during our administration process. An alert has been set up which is sent to the Measuring administrator when this occurs.

Application for a review of a dog's Permanent measure.

A protocol for this has been formulated. It is available on the website

Rationale: The Agility Committee had requests from people for their dogs to be re-measured. Whilst there might be grounds for a re-measure, and there should be a process that can allow this, we would not want this to become a

regular feature. We have confidence that our measuring protocols are robust. The regulations state that the measure at two years of age is the one that counts, as it is the one that we use to determine that dogs height group. What a dog subsequently measures at 5 years of age is of little relevance. This prompted the formulation of the protocol for re-measuring, with a six month limit.

Measuring protocols.

It is important that all measurers ensure the **environment** and the **procedure** followed for measuring meets the protocols, so that this is not grounds for a re-measure. **Make notes** on your measuring sheet. It is suggested that where a dog is measured and you notice that the measure is difficult for whatever reason, this should be noted on your sheet, and forwarded to the AC. It might be that the dog is nervous and twitchy and it is impossible to get a consistent measurement, or the dog is overweight etc. This would provide evidence if a re-measure is asked for.

Note that Measurer must not live with dogs they measure.

Difficult dogs.

The regulations require that all dogs must be measured, and receive a permanent number, in order to compete. There are no grounds to allow a dog to compete without being measured. Some dogs are fearful of sticks, people and handling but in most cases they can be trained to stand for measuring using positive methods. If handlers require advice on how to achieve this, please ask the Agility Committee.

JUDGES .

Judges panels are maintained by the Agility Committee. The panels are;-

- Trainee
- Ribbon
- Agility
- Senior
- Mentor.

Processes for advancement through the panels is clearly laid out on the website and in the regulations.

Judges fees are paid annually to the NZKC. The Agility Committee requires all judges to complete a questionnaire annually which allows them to update contact details and confirm they have kept up requirements for Senior panels etc. The fee is usually paid by the Agility Committee.

There are a variety of pages on the website for judges education. In lieu of seminars, a judge may complete the quizzes and other education opportunities provided on the website.

JUMPERS guidelines

A set of guidelines (**P2002. Jumpers Classes Judges Guidelines.pdf**) were produced for judges when Jumpers was brought in. This was to help ensure Jumpers is a fast action event. These provide information on

1. regulated items
2. recommended type and number of challenges

NEW JUDGES.

Mentors.

It is recommended that the two mentors are from different islands, or different areas of NZ.

The Agility Committee reserves the right to appoint one mentor.

Mentors should not be used when doing probationaries. A new judge should receive help from a variety of judges not just a narrow few, and should choose different Senior judges to conduct probationary appointments under.

Judges packs.

New judges receive a judges pack which contains such items as:-

Golf tees, tape measure, jumpers guidelines, Judging agility, course design book, give-aways and sponsors products. Also included is a current list of senior judges and mentors. Information within the booklets includes the procedure for probationaries.

GUIDELINES FOR AGILITY PROBATIONARY APPOINTMENTS

View the regulations for further information.

Who can undertake probationaries? Trainee Judges and Ribbon Trial Panel judges can undertake probationary appointments.

Who conducts probationaries? Senior Agility Judges

At what events and on what classes can a probationary be done? Any class at any championship, open or ribbon trials, with the exception of Senior and Jumpers A which cannot be done at a Championship Event. The intention is that the judge gets practice judging weaves and contacts, so all four should be agility classes, with Jumpers additional. In total a judge must officiate a total of 200 or more dogs over a minimum of four appointments. The appointments should cover all levels including senior at ribbon trials

What permission is needed when applying to do a probationary? The permission of the Club conducting the fixture.

Does the club need to publish details of the probationary? Yes. Competitors must be informed. Where an agility Trainee or Ribbon trial panel judge is conducting a probationary appointment they must be listed either in the schedule for the event, or in a notice on the website, email list or Club flyer. The class in which they are to conduct their probationary must also be stated. The notice must be published at least one week before entries close.

How many probationary appointments can be held over a weekend? A maximum of one probationary appointment can be conducted per day at an event. So that means that two can be held over a weekend.

Who writes a report on the probationary appointment? The officiating judge must send a report to the NZKC Agility Committee. A standard form is available from the website.

What should the applicant do before the day?

Ensure the probationary appointment is advertised. The applicant MUST submit a course to the officiating judge in sufficient time PRIOR to the event to enable feedback and possible redesign of the course. They should also prepare other things they will need on the day such as:- measuring tape, copy of Agility regulations, and a calculator if required to determine course times. The officiating judge might

discuss general things such as suitable dress, behaviour etc.

What should happen on the day?

The judge should meet with the applicant in good time before the course is to be set up and ensure they are prepared for the task.

Setting up the course.

The applicant should be allowed to work with the ring staff to have it set up as per the plan. They should supervise the course measuring and work out a SCT.

The officiating judge should then walk the course with the applicant to discuss:-

- areas of challenge and appropriateness to the level of competition;
- possible problems with the course in terms of judgeability;
- judge's line of travel around, and positioning on the course for each type of obstacle;
- dangerous placement of obstacles and possible remedies;
- the rules regarding faults and refusals appropriate to the level of the course;
- the flow of the course;
- the measuring of the course and factors affecting time setting;

Liaison with ring staff and setting timers.

The applicant should brief his/her ring staff.

The judge should point out the importance of ensuring everyone knows their job.

The applicant should demonstrate an understanding of how timers work and how to set them correctly for each height and piece of equipment.

Equipment specifications.

The applicant should demonstrate an awareness of the appropriate bar and hoop heights for each height class, as well as the length of long jump.

Liaison with competitors walking the course.

Both the applicant and the officiating judge should be present during the competitors' course walk. The applicant should address any concerns the competitors may have, with the officiating judge there to back them up if required.

Judging of the course.

Discuss and agree on the path both the applicant and officiating judge will take. The applicant should demonstrate a sound knowledge of the rules of agility.

Who is in charge of decisions made in the ring?

The officiating judge remains in charge of the ring. They must remain in the ring at all times to assist the applicant. The final decision on any judging matter rests with the officiating judge.

What happens after the class has been judged?

At the conclusion of the class, the course should be discussed, how it ran, and any possible improvements. The judge and applicant should discuss any difficult judging calls. The officiating judge might also wish to discuss other subjects such as:- filling in contracts and Judges responsibilities (assembly areas, situation of callboards, running your own dog etc.)

What happens after the event?

The officiating judge writes a report and sends it to the Agility committee, with a copy to the applicant.

A downloadable pdf is available from the Agility website, under “Other forms”

http://www.dogagility.org.nz/judge_forms.html

It is essential that the officiating judge be honest and fair. If they think the understanding of either the rules or of the concept of course design need to be improved then they should say so. It is preferable that an applicant receives more training if they require it.

PROTOCOL FOR NZDAC:

Responsibilities.

It is assumed that the local organisers will add their own influence over events – such as numbers of sets of classes, whether they run flygility, AD/ADX etc.

The Agility Committee will:

- Call for the clubs in the zone to create an organising committee
- Endorse the organising committee
- Endorse the venue.
- Approve the programme
- Approve the judges.
- Provides a budget template (See next page) and approves the budget
- Organises the financial accounting to NZKC.
- Organise the Team Trials – pay the Team subsidy and travel. (approx. \$5000)
- Pay for the Team shirts. (approx. \$1000)
- Does not charge levies (\$2000-3000 depending on entries)
- Upon approving the NZDAC budget the AC will gift \$5000 to organisers for pre-show administration/travel/ expenses.

What the Organisers will do:

- Provide a list comprising of Event manager and Treasurer (all bank account signees)
- Selects a venue and provides information on the venue to AC for endorsement.
- Provides a recommended programme of events to the AC before contracting judges
- Meet the requirements to Sponsors, NZKC Executive, and Agility Committee Chair.

- Provide a draft budget before the \$5000 is paid.
- Provide regular updates/reports to the AC including finance.
Note GST is payable on NZDAC income, less grants, less expenses (excluding prize money) and needs to be factored in the budget and paid to the AC.
- Provide the AC a full set of accounts with expenditure invoices for inclusion in the NZKC AC accounts by 31 Jan following the NZDAC.
- Organise and run the event.
- Pass information on for use in future years.
- Pays for all expenditure except IZT team subsidies and shirts.
- Returns any surplus funds to AC
- Provide the AC chair, if competing meal and social tickets , if not competing travel, accommodation, meal and social tickets.
- Invite the President of the NZKC to attend as a guest.

NZDAC Draft Budget			
Event Entry			Expenses
Agility events (split into classes)			Judges Expenses
Jumpers events (split into classes)			Accommodation
AD/ADXA			Travel
COC/JCOC			Meals
Games entries			Flygility Judges
Interclub			Judges gifts
YKC			Judges rosettes
Flygility			
Catalogue			RIBBONS - depends on entry numbers
			Event ribbons
Other Income			Finals & Specials Ribbons
registration			Zone sashes and winners, Zone leads
Merchandise			Flygility
Function 1			Prizes
Function 2			Event Prizes 25% of std class entry income
Ring Side Tent Sites			Flygility prizes
Overnight Camping			
Raffle/VIP			Other Expenditure
Food Stalls			Entry Levies
Venue refund			helpers - meals, vouchers, expenses
AC Seeding money			entertainment expenses
Supporters - finals			Venue Hire, marquee hire
Supporters - std classes			Agility Equipment hire
Supporters - other			Sound System
GST			Rubbish and bins
			Portashowers, porta loos
	\$ -		Catalogue
			Clear round certificates, scribe sheets
			Photography
			Signage
			Trailer Hire, mileage costs
			Merchandise
			Function 1 costs
			Friday nibbles
			Function 2 costs
			Other - Podium costs, timer batteries, toilets, stationery,
			VIP tent
			REFUNDS
			GST
			Total Expenditure

NZDAC Venue Selection Committee

Purpose of the committee: To select the venue for the NZDAC . Once the venue is selected the organising committee will be formed.

Process:

1. The committee consists of one person from each club in the zone.
2. The committee calls for venue proposals from any club or individual in the zone
3. The proposal should include a description of the venue, a layout of how it would work, probable cost and any other details that would support the proposal such as council support, the name of the person that will be the organising committee chair if it were held at this venue, accommodation such as camping and motels, etc.
4. The committee will review the proposals.
5. The committee will then vote to select a venue at least 20 months prior to the event.

NZDAC FINALS

Finals are the helter-skelter, risk everything, winner takes all competition. Finals should be different from the Top Dog trophies which are awarded for consistent performance over the heats including both agility and jumpers.

The same method of qualifying for finals will be used every year. This will ensure the system will be understood by competitors and be consistent from year to year.

- Finals provide a point of difference for NZDAC that is exciting to watch, when compared to club competitions
- Finals determine the National Champion at each level for the year.
- Qualifying for a final should be considered an achievement in itself.
- The qualification system should maintain an interest during the running of the heats to add to the atmosphere at NZDAC.
- Final are be competitive. There will be at least 3 dogs in each height class.
- Winners of each height in each class in the heats automatically progress to the final.
- Each final should take no more than 30 minutes to run all the dogs.

The number of Dogs in Finals

There will be a maximum of 25 dogs in each final. These are allocated to the height groups in each class in the following manner:

- $25 \times (\text{number of dogs in height group} / \text{number of dogs in the class})$ rounded DOWN.
- A minimum of 3 dogs in each height group.

Examples: 300 dogs in Intermediate (3 heats)

Height	Nbr of Dogs	Calculation	Nbr of Dogs
Micro	21	$25 \times 21 / 300 = 1.8$	3
Mini	54	$25 \times 54 / 300 = 4.5$	4
Midi	128	$25 \times 128 / 300 = 10.7$	10
Maxi	97	$25 \times 97 / 300 = 8.1$	8

Total			25
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122 dogs in Starters (3 heats)

Height	Nbr of Dogs	Calculation	Nbr of Dogs
Small	25	$25 \times 25 / 122 = 5.1$	5
Midi	63	$25 \times 63 / 122 = 12.9$	12
Maxi	34	$25 \times 34 / 122 = 6.9$	6
Total			23

Qualifying for finals

- The standard agility and jumpers classes are the “Heats’
- 1st place from each heat in each height automatically qualify for that final.
- Place getters receive points :- 2nd -> 9 points, 3rd -> 5 point, 4th -> 3 points, 5th -> 1 point.
- For each height,
 - Allocate places for the heat winners
 - Calculate the number of places available for each height in the class
= the number of places in the final for each height minus the number of winners
 - Allocate those places to the dogs with the most points.
 - If a tie on points means the number of dogs in the final for a height would exceed the number available, then the dogs on the tied points do NOT proceed to the final

Example: Starters Small, 3 Heats, 5 places available

- 3 winners in finals
- 2 more places available for other dogs

Dog	Points
MACK	18 (winner of a heat)
JED	12
CEE	9
ZED	9

- 3 winners in finals
- MACK is a winner so is removed from the points table
- JED qualifies for the final
- CEE & ZED do NOT qualify for the final as adding them would mean the final would have 6 dogs in it.
- FOUR dogs run in the final

NZKC AGILITY COMMITTEE SUBSIDY

The aims of the subsidy are:

- to ensure national participation at our national event
- to apportion the budget allocated fairly to eligible people
- to assist with teams trials

The subsidy will be issued to assist with travel and uniform expenses, and also to assist with the running of the trials.

The individual subsidy will vary depending on the area that is being travelled to. The Agility Committee will determine the amount to be paid each year to each member of each Zone Team.

Method:

The subsidy will be

the return price of a regular small car ferry crossing (not including the driver)

plus 10 cents per kilometre (less first 200km)

It is expect that this will cost \$25,000 over 5 years, some years costing more and others less.

The subsidy is paid to each team member as soon as practicable after receipt by the Agility Committee of the team members' details.

Any team member who becomes unable to attend the NZDAC prior to travelling to the NZDAC must repay the subsidy in full.

Any team member who becomes unable to compete in the Zone Teams Event after travelling to the NZDAC must provide a current doctor's certificate or vet's certificate that specifically excludes that team member, or their dog, from competing on the day. They need not refund any travel subsidy they have received.

Reserve dogs and/or handlers who are brought into the team during the NZDAC will not receive any subsidy.

NZDAC Team Selection Process

Introduction

Each Zone shall run a team selection process in order to select team members for competition in the Inter-Zone Teams Event at the NZ Dog Agility Championship. A complete team consists of four dogs and four handlers. Each dog/handler will compete in a separate class in the Inter-Zone Teams event at NZDAC Jumpers dogs may also be added to the team, depending on the format used.

Changing Team Trials Rules/Policy

This is subject to approval by the NZKC Agility Committee.

General Rules for Conduct of Team Selection Process

ZONE CO-ORDINATOR

- Each Zone will require a person willing to co-ordinate the Teams Selection process in that Zone. The Agility committee will assist if required in locating an individual who is willing to take on this role.
- The Zone Co-ordinator will be responsible for all matters pertaining to the running of the Agility team selection process including setting the entry fee, distributing entry forms, collecting payment and selecting the venue and the judges. (see "Selection of judges" below). They may delegate some of these duties. and.
- The Zone Co-ordinator will ensure that the name and contact details of the Agility Team Manager for their Zone is notified to the NZDAC management by **15 September**.

FORMAT

- There is a set format as per the regulations
- The dates for the trials will be in the calendar and are usually in August.
- Any problems should be raised with the NZKC Agility Committee.

ENTRY

- Date of close of nominations for Teams Selection shall be up to each Zone.
- A nomination fee should be charged per dog. This is to cover all trials, and is non-refundable, regardless of number of trials attended. It is to cover the costs associated with the trial not covered by any Agility Committee subsidy.
- All entrants must be financial members of the NZKC.
- All entrants must be intending to attend NZDAC
- There are other conditions of entry contained within the regulations such as membership of clubs within a Zone.

TEAM MEMBER REQUIREMENTS.

- Team members are required to travel to the NZDAC and enter the Teams event.
- Team members are required to wear the Zone uniform, some of which will be supplied by the NZKC Agility Committee. the rest may need to be supplied by the individual Team member eg. trousers.
- A Team manager will be selected by the team. Their role is to act as liaison between the team and NZDAC organizers.

BITCHES IN SEASON.

- As (under Dog Training regulation 6.2.1) NZDAC Team Trials are a recognised and approved “fixture”, Dog Training regulation 5.4.2 must apply and Bitches in season will not be allowed to attend.

SELECTION OF JUDGES FOR TRIALS.

- Zone co-ordinators are free to select such judges as they wish for the running of any specific Team trial, provided that usual eligibility rules apply.
- It is recommended that the judges for team trials are from the Senior panel.

ANNOUNCEMENT OF TEAMS

The Agility team will be announced at the conclusion of the final trial. The team must be entered by **15 September**.

Regional/Zone Meetings

Introduction

Whilst the traditional Zone meetings are no longer required under the NZKC Agility structure, it may be advantageous for Zones to hold informal meetings as may be required to discuss NZDAC, local competition etc.

These meetings may take any form suitable for the Zone including teleconference or by email agreement.

Attendees

Any person residing in the Zone may and should be encouraged to attend a Zone meeting.

Interclub Competitions

Introduction

The Regional Interclub day is designed to be a fun day which allow all clubs and their members to get together in an environment that is more social and less competitive than normal Events.

This Interclub can be as formal or informal as each Region wants to make them and is to include any mini-assembly held in a region.

Interclub Days should be inclusive events and should be designed to encourage and support new handlers.

Changing Interclub Policy

Changes to the below policy will be by way of majority vote of delegates from each Zone club.

Time, Frequency and Venue of Interclub

The Timing of any interclub is to be mutually agreed and decided by the host clubs each year. The venue is also at the discretion of the host clubs.

Rules for Interclub

Any Interclub event must be run according to the NZKC Agility Regulations.

The format for an interclub day will be set by the host club.

Regional/Zone Awards

Introduction

Regions may offer a range of awards for Agility. Only members of that Zone's clubs are eligible for these awards. Zone awards are calculated during one full calendar year, and prize giving is as soon as practicable after the results are tabulated

Changing Zone Awards Policy

Changes to the below policy will be by way of majority vote of delegates after consultation with clubs.

ZONE ONE AWARDS.

Valdemar Inter Club by Lesley & Ian Gray
Zwingburg Top Dog by Annaliese Hamilton
Zwingburg Runner Up Top Dog by A Hamilton
Zwingburg 3rd Top Dog by DATA
Marilyn Anderson Memorial Top Starter Dog by DATA
Starter Dog Runner Up by Keith Roberts
Starter Dog 3rd by DATA
Maxi Dog 1 st – 3 rd by DATA
Midi Dog 1st by Sandra & Paul Warner
Midi Dog 2nd and 3 rd by DATA
Santa Gray Top Mini by Lesley & Ian Gray
Mini Dog 2 nd & 3rd by DATA
Top German Shepherd by APGSDL
Veterans Trophy by DATA

For the records, points are allocated to the top 10 place getters for any agility event (ribbon or champ). These points go to the individual dog as well as that handlers nominated club (for the club award).

Points are awarded as follows: 1st – 20, 2nd – 17, 3rd – 15, 4th – 12, 5th – 10. 6th – 7, 7th – 5, 8th – 3, 9th – 2, 10th – 1

Usually presented at the Counties Easter Event...

ZONE THREE AWARDS

The trophies are for the dogs which have accumulated the highest number of points in Championship Events during the calendar year.

POINTS SYSTEM:

First.... 5pts / Second.... 4pts / Third.... 3pts / Fourth 2pts / Fifth ...1 pt

The awards can be calculated using the Agility Committee website “year to date” league.

AWARDS.

A plaque and ribbon for the winner.

- Top Starters/Novice dog
- Top Novice/Intermediate dog
- Top Intermediate/Senior dog
- Top small dog.
- Top Jumpers dog

Additionally a ribbon for the runner-up

EVENTS

Conventions.

Over the years there are a number of conventions that occur in agility which may not be regulated but are (effectively) common law. Most of these relate to sportsmanship and being courteous to others at competitions.

Some specifics:-

1. Walking the Course.
 - a. This is done once only. If someone misses out on walking the course, whoever they are and whatever they have been doing, they should not be allowed to walk it after the class has begun.

2. Running Orders.
 - a. Running orders are randomised and competitors should make every attempt to run in order.
 - b. If a competitor is running first they should make every attempt to be ready once course walk has finished.
 - c. If you change running orders when you have multiple dogs running in a class the original order for those dogs must be maintained.

3. Scribe sheets.

It is recommended that competitors do not prefill their own scribe sheets with their details prior to their runs. Scribe sheets should only be written on and handled by the scribe and those volunteers that are running the event.

National Agility Calendar

The Agility Calendar is set annually by the NZKC Agility Committee (or a sub-committee of its members). Club committees must confirm all their dates and classes for Championship, Open Events and Ribbon Trials. Any deviation in the number or type of classes offered requires NZKCAC approval.

AD and ADX Advanced Trial dates will be allocated by the Agility Committee and may vary from year to year due to differences between number of trials available and number of Clubs per Zone.

A draft is produced and clubs may make submissions by contacting the NZKC Agility Committee. A final draft of the calendar is available **by the end of August each year** for the following year.

NB: The process for determining changes of dates etc is available on the website INFORMATION FOR CLUBS – Procedure for allocating dates. See APPENDIX V

Event Levies

Levies are payable on all Championship and Open events. Levies are payable BEFORE the event.

Levies are also payable on all AD and ADX Advanced Trials run regardless of whether they are run at Championship or Open Agility Events or at Agility Ribbon Trials. A Levy form is downloadable from the website.

RESULTS.

Clubs are required to submit all championship results to the Agility Committee website. This includes all AD and ADXA trials, even when held at ribbon events.

Regulation changes.

Regulations should only be changed twice a year – usually January 1st and July 1st. This is to ensure there is not constant change throughout the year.

It is essential that all changes to regulations are **consulted** on widely. There is a **Consultation page** on the website where all documents and timelines can be posted. Clubs and individuals can be directed to this via a wide variety of methods.

Running of AD and ADX Advanced Trials

The NZKC Agility Committee delegates the authority of running such trials to the clubs that have had trials approved on the calendar.

Club secretaries are responsible for arranging, signing and issuing certificates and for the provision of any Top Qualifier sashes required.

All entry money collected for the running of the AD and ADX Advanced Trials is retained by the club running the Trial, with the exception of the NZKC Agility Committee levy.

The cost of entry to an AD or ADX advanced class is set by the Agility Committee.

Choosing a course – where there are unique problems such as an unusual ring layout or lack of equipment the selection of the course can be made based on these restrictions.

Elementary Agility Classes

Introduction

Elementary is designed as an introductory level of competition in Agility. The ultimate goal of elementary is to attract newcomers to the competitive side of agility. Whilst it is not the intention to over-regulate elementary, uniformity between clubs and areas is desirable as new people need some idea what to expect when entering the sport.

Clubs are responsible for advertising Elementary by way of flyers, NZKC publications and website, or included with other details in Championship Event schedules. Elementary classes are compulsory at Agility Ribbon competitions, and optional at Championship Events.

There are two levels of Elementary classes which clubs may run. These are known as Elementary A (Advanced) and Elementary B (Beginner) respectively.

The regulations contain information on:-

1. eligibility
2. Who may judge elementary
3. What courses may be used. There are 12 standard courses for use by non-panel judges.
4. What equipment may be used
5. What height jumps are to be used.

It is up to the club on the day to specify whether there is a jump height reduction for Elementary dogs.

All other regulations including judging, scoring, age of dogs, heights of dogs etc will be as per NZKC Agility regulations.

Criteria for Certificate of appreciation.

Length of active involvement

The person must have been actively involved in the sport for more than 10 years, and contributing to the sport for at least ten years.

Type of involvement.

The person must have been actively contributing to NZ Agility in

- local,
- regional and
- national roles.

The level of involvement must be over and above the normal level of involvement in each sector.

The person must have worked in a variety of different roles, benefitting a large number of people. eg. acting as a volunteer, administrator, official etc.

They must show that they have served the sport rather than just served one club or one sector of it.

General attitude and overall demeanour.

Should set a good example that others might like to follow. eg. Follow the rules, work hard, sportsmanship etc.

Unruly or Aggressive Dogs

At any Agility fixture, the NZKC Show regulations with regard to the exclusion of dogs unfit for exhibition due to disease or savage disposition apply. An Agility fixture is defined in the regulations as a Championship or Open Event, Agility Ribbon Trial, Interclub or Club Day.

Where there is an issue with a dog and its behaviour at other than the above agility fixture, (eg club training), the club hosting the training is responsible for any preventive or disciplinary action. The club is however encouraged to seek guidance from the Agility Committee if in any doubt as to possible corrective or preventive measures it may wish to employ.

The NZKC Agility Committee has put together a method in which investigation of any incident either on club grounds or at a club organised fixture (excluding Events under the provision of the NZKC Show Regulations) is to be done. This is attached to these Standing Orders as Appendix I

Where such action is taken, a copy of any written material should be forwarded to the Agility Committee for its records.

Policy for Control of Dogs at Events

- Attached as Appendix II

Appendix I

CLUBS COMPLAINTS PROCEDURE

This procedure is designed to help clubs deal with “in house” complaints not arising from any NZKC sanctioned event. It is not designed to be contrary to, or take the place of, the procedures for complaints arising from an NZKC Event as defined under the NZKC Rules and Regulations.

Where possible, matters that can be resolved informally should be so resolved if all parties agree. It is preferable that matters not be allowed to escalate due to time delays in procedure.

In the event that a Club receives a formal complaint, specific action should be taken to investigate the complaint promptly, appropriately and fairly.

Natural Justice

Clubs should observe the processes of fairness and natural justice, covered within this document. We offer you this extract from a Court judgement of Lord Justice Lawton in Maxwell v Department of Trade and Industry [1974] 2 All ER 122 where he said:

"From time to time ... lawyers and judges have tried to define what constitutes fairness. Like defining an elephant, it is not easy to do, although fairness in practice has the elephantine quality of being easy to recognise. As a result of these efforts a word in common usage has acquired the trappings of legalism: 'acting fairly' has become 'acting in accordance with the rules of natural justice', and on occasion has been dressed up with Latin tags. This phrase in my opinion serves no useful purpose and in recent years it has encouraged lawyers to try to put those who hold inquiries into legal straitjackets.... For the purposes of my judgment I intend to ask myself this simple question: did the [decision-maker] act fairly towards the plaintiff?"

Fairness and natural justice do NOT mean the club cannot hear a complaint, come to a decision, and impose a penalty. But the club must act fairly.

Rules

Each club must make sure it operates in accordance with its own written rules. Those are what gives the club the power to operate. For the benefit of all involved, the rules should include the formal aspects of a complaints procedure. If a club is not sure that their rules are adequate, they are welcome to consult the NZKC Executive officer.

Disputes Committee

Each club should have a Disputes Committee made up of the President and/or Vice-President and between 3 and 5 other members who should also be members of the club committee. However knowledgeable non-committee members may be included and in addition, an external knowledgeable person may be appointed to this committee at the time it is convened.

Any member of the Disputes Committee with a conflict of interest in a matter should stand aside for that matter. In a club where everyone knows everyone it may not be obvious when a conflict of interest exists. When in doubt, seek advice.

The President may wish to nominate an external person to chair meeting/s.

Timing

The Disputes Committee should be convened within 21 days of the complaint being lodged with the club. In any event, all reasonable steps should be taken at the time of the alleged event, to prevent a recurrence of the behaviour on which the complaint is based prior to the Disputes Committee being convened.

The club may ask that some person/s or dog/s do not attend events (for example, weekly training) until the Disputes Committee meets.

Investigation

The President of the Club (or Vice-President in his absence) may appoint two members of the Disputes Committee to investigate the circumstances surrounding the events reported in the complaint. If appointed, these investigators will conduct the following interviews and write up a report to be completed a minimum of 48 hours prior to the date and time of the Disputes Committee Hearing.

If appointed, the investigators will interview:

- the complainant
- the respondent (the person accused) and
- any witnesses to the event

A support person may be present with each party while they are interviewed if desired.

The investigators will advise all parties of the necessity of confidentiality and consequent breaches.

The investigators will prepare a report regarding the facts of the situation based 'on balance of probabilities'. The report will include:

- the basis of the complaint
- the response of the respondent to the allegation(s)
- a summary of any information provided by witnesses
- any reasons why one persons evidence is preferred over another's
- details of the investigation
- when appropriate, any recommendation to the organisation about how to prevent this type of thing happening again

Disputes Committee Hearing

Notice of the date and time of the hearing shall be provided to all parties no less than 7 days prior to the hearing taking place. Both the complainant and the respondent shall in addition, be given copies of the report from the investigators at least 24 hours prior to the hearing date and time.

The President of the club, Vice-President in his absence, or any other person nominated by the President, will Chair the Hearing. Meeting decorum must be strictly observed during the Hearing process with all comments/statements being directed to the Chair.

Rights of the Respondent

The respondent must be given the opportunity to:

- understand that the investigation/hearing is unbiased, where both sides have the right to be heard
- know what the complaint is about and who it is made by
- respond to the complaint and have their account heard

Decision Making

The committee will:

- receive the investigators report
- consider the report
- provide the complainant and the respondent with the opportunity to respond to it and comment on what they feel is appropriate action
- determine whether the complaint is to be upheld
- determine what (if any) disciplinary action is appropriate
- determine if any changes are needed to the way the policy and procedures are put into practice

Possible disciplinary actions

These may include:

- verbal or written apology
- a letter of reprimand
- restrictions on the freedom of dogs on the grounds
- exclusion from the grounds of dog or handler
- temporary suspension
- any other measures the disciplinary committee considers appropriate and is within their Club rules/Constitution
- a combination of any of the above

Record keeping

A confidential record must be kept of formal complaints. This record should include a record of the investigation, the decision of the Disputes Committee and what action was taken. A copy of the record of any upheld complaint should be forwarded to the NZKC Agility Committee (and NZKC Obedience Committee if appropriate).

Retaliation

Retaliation against an individual who has filed a complaint, participated in any procedure under the policy, or been associated with a person who filed a complaint, will be treated as harassment and will not be tolerated.

Support for the parties involved

The Club will ensure that both the complainant and respondent has the opportunity to have access to appropriate support. The support person or people are also bound to confidentiality.

Everyone has the right to seek advice.

Confidentiality

All parties involved in the investigation of complaints are required to keep any and all information on the complaint confidential during the course of the investigation and should be advised that ongoing confidentiality may be required.

Clubs must adopt a privacy policy. An example could be: This club collects some information about members, who have a right to inspect and correct any inaccuracies. Where a complaint is made, a record will be kept of the complaint and any decision reached. People have rights under the Privacy Act.

Right of appeal

The club must adopt a policy on appeals. It should be worded similarly to the following example.

Either the complainant or the respondent may appeal against a decision or penalty. An appeal in writing must be lodged within 14 days of the decision or penalty being imposed. The party lodging the appeal must write to the club and the NZKC, stating their grounds for appeal. The NZKC will consider the matter fairly and render a decision in good time.

A club adopting this policy can take it as read from this document that NZKC agrees to be the appeal authority. A club may adopt an alternative appeal policy as long as it is fair.

Appendix II – Control of Dogs Policy

AT EVENTS

Recommendations for Clubs

- Provide clearly defined entry and exit holding areas for all rings
- Ensure a minimum of 5m between adjoining rings
- Ensure callboards are placed in an area where there is as little congestion as possible
- If possible provide an second unattended callboard at a second location
- Add grounds policy to prevent dogs being tied up and left unattended
- Keep a tent-free 5m perimeter around ring edges
- Provide lead runners to ease handler exit from the rings
- Remind handlers of their responsibility to have control of their dogs at all times.

Recommendations for Judges

- Have a minimum of 7m between the ring edge and the first and last obstacles on courses to allow handlers to have sufficient room to set the dog up within the ring boundary and to have the dog under control prior to exiting.
- Regulations provide sufficient distance between the first and last obstacles on a course to prevent finishing dogs interfering with those about to start

Recommendations for Handlers

- Ensure that at all times all dogs are either contained in a crate/vehicle or trailer or on lead unless toileting them or warming up
- Do not stake or tie out and leave unattended, any dog in any position on the Event grounds where they are able to lunge out at dogs or people.
- Pay attention to your dog while walking them on lead and keep the lead short enough to prevent them causing problems for people/other dogs passing
- Take care with the use of flexi-leads to ensure that they do not extend to the point where they pose a hazard to others.
- When dogs are off-lead ensure that they are directly and visually attended at all times
- Show courtesy in the warm-up ring and do not stand talking or walk through the warm up area unnecessarily with dogs (either on or off lead)
- Muzzle any dogs which have given or may give cause for concern in terms of biting or rushing at other dogs or people
- Bring your dog into the ring on lead. Have your dog under control (ie on lead) prior to leaving the ring. Do not allow your dog to charge out of the ring under any circumstances
- Do not throw toys for your dog in congested areas or into a group of other dogs. Do not leave toys and food unattended around the ring edge

AT CLUB AND TRAINING

Recommendations for Clubs

- Provide sufficient room for all classes without having them interfering with each other for space
- Educate all handlers of their responsibilities re control of their dogs in general

- Have clear grounds policy regarding the tying up of dogs and when/where on the grounds dogs may be off-lead. This policy should discourage handlers from staking or tying out and leaving unattended any dog that is not involved in the training class in a situation where they are able to lunge out at dogs or people, or be otherwise disruptive.
- Ensure all instructors know the grounds policy and pass it on to their students
- Encourage all instructors to lead by example in their own control and containment of their dogs
- Foster good relationships between all club members to enable open discussion of potential problem areas/issues
- Welcome input from all members on the safety and control of dogs on the grounds

Recommendations for Instructors

- Set a good example in the way you control your own dogs
- Be clear with your students as to what is expected in terms of off-lead areas/time before, during and after class
- Remind any student of what is required quietly if they are at all inappropriate with the control of the dog
- Encourage ongoing training and reinforcement of basic manners and control throughout the dog's time at club

Recommendations for Handlers

- Seek help from your instructor if you have any issue with regard your dog in and around others
- Ensure that your dog is under control in accordance to your club's grounds policy at all times
- Pay attention to your dog while walking them on lead and keep the lead short enough to prevent them causing problems for people/other dogs passing
- When dogs are off-lead ensure that they are directly and visually attended at all times
- Show courtesy to other classes
- Bring your dog into class on lead and have it on lead when it is not actually working
- Teach your dogs excellent basic manners

- Do not throw toys for your dog in congested areas or into a group of unknown dogs
- Take care with the use of flexi-leads to ensure that they do not extend to the point where they pose a hazard to others

Appendix III – Mini Assembly (Agility)

Introduction

A Club runs the Mini Assembly on behalf of the Region.

General Format

The Club runs the Assembly and it must be conducted along the general lines agreed to. Any radical departures require the approval of a consensus of Regional clubs.

The rules and regulations of the NZKC shall be upheld at all times during the Mini Assembly.

Essential Elements

The Assembly has the following essential elements

The Inter-Club Agility competition

The Inter-Club Obedience and Agility combined competition

Host Club and Venue

The honour of hosting the assembly is on rotation through the Regional clubs. The host club will select a suitable venue.

Judges

A Mini Assembly is classified as an Inter-Club event. These regulation state that an Inter-Club event may be judged by any person not being a disqualified person under the Rules and Regulations of the NZKC.

Historically, the Mini Assembly has had the same consideration as would a CAE. Therefore the host club should endeavour to contract Senior Agility Panel Judges.

Team Entries

Club teams shall be submitted by the club secretaries to the host club for entry into the Inter-Club competitions on official NZKC entry forms as is the requirement for CAE, with the entries closing on the Friday of the weekend 3 weeks prior to the date of the Mini Assembly.

Catalogue

The catalogue will include:

- Agility Inter-Club score sheets for each class and a summary score chart standard layout.
- Combined discipline Inter-Club score sheets for each test/class and a summary score chart standard layout

Catalogue distribution

A copy of the catalogue will be provided free to:

All Judges

All competitors

Team captains

Club Presidents

Sufficient catalogues should be produced for sale.

Ribbons and Sashes

- Ribbons for 1st place in all classes, stating:
Mini Assembly (*year*), Winner (*name of the/class*), Sponsors name or logo if any
- Ribbons for winning team members in all three competitions stating:
Mini Assembly (*year*)
Agility or Combined Obedience & Agility
Winning Team

Sponsors name or logo if any

Perpetual trophies

Inter-Club agility shield

Inter-Club combined discipline shield

Scoreboard

Scoreboards should be provided of sufficient size to show the score of each separate class, as well as to show the running totals of clubs in the teams event

Disputes Committee

A disputes committee must be appointed prior to the Assembly to hear any disputes arising.

Announcer

The host club should provide an announcer (ideally using a P.A. system) to introduce each competitor on entry to the competition ring and to announce the winners.

Inter-Club format

- Team photos - allow 1/2 hour
- Shields to be placed in the ring and team sashes (if requested by the sponsor) to be arranged for the presentation.
- Teams to be assembled ready to enter the ring.
- Agility teams enter the ring led by the trophy holders (teams to consist of 4 agility members only) followed by the host team with the order of the remaining 3 teams decided by the host club.
- Inter-Club trophies received by a representative of the host club
- Team sashes presented by sponsor representative and host club representative (if requested by the sponsor)

- Speeches if any
- Teams file out of the ring, order the same as entry.
- Competition to start no later than 30 minutes later.

Agility Judging Order

Start with Starters, then Novice, Intermediate, Seniors

Starters - host club first, then the remainder in geographical order south from host, then north to south. The sequence is regardless of dog size. The club that ran last in the previous test runs first in the next, with the remainder in the same sequence

- Starters team members and judge enter ring for introduction
- At completion of Starters class the winner is presented with a ribbon by the judge, the winner does a lap of honour round the ring.
- Novice introduction, competition, winner presentation
- Intermediate introduction, competition, winner presentation
- Senior introduction, competition, winner presentation

Trophy Presentations

- Teams to be assembled ready to enter the ring in finishing order and line up behind flags or shields.
- Trophies presented.
- Club representative from the host club for the following year issues general invitation to club presidents to attend the next Mini Assembly.
- Thanks to the organising committee, and sponsor
- Teams leave the ring after a lap of honour by the winning teams

- Sponsors product (if any) to be handed out to team members as they leave the ring, by the sponsor representative or their nominee.

Rules for conduct of Inter-Club Agility Competitions

Inter-Club competition shall be scored on a scale of points awarded on placings.

Allocation of points

Points will be allocated to each handler according to their placing in the nominated classt i.e. 1st = 1 point, 2nd = 2 points etc.

Equal individual scores (Agility)

In the case of equal faults and equal time for first place there will be a run off.

If dogs are tied on equal faults and equal time for places other than first, they will receive a formulated ranking by adding the rankings and dividing by the number of dogs (e.g. if 2 dogs are tied in 2nd place, both dogs receive a ranking of 2.5)

Team total

The points gained by each of the handlers are added to form a team total.

Winning team

The winning team is the team with the lowest total of points.

Tie

In the event of a tie between 2 clubs at the conclusion of the competition the club with the lowest accumulated number of faults will be the winner, if still tied the club with the fastest accumulated times will be the winner.

Composition of teams

Agility: The teams shall each consist of 4 handlers and 4 dogs, selected to compete in the four approved agility classes. Minis, midis and maxis are eligible.

An exception to this would be if a club can show evidence that there are insufficient competing members able to attend the mini assembly in that discipline to field a full team. Under these circumstances the club may put forward a team consisting of less handlers and multiple dogs or select a dog from the pool.

Pool dogs

The host club will take names of handlers prepared to offer their dogs as replacements if needed. If two or more clubs require dogs for the same class, the pool dogs will be selected by ballot for each club.

Eligibility to enter

Dogs must be eligible to compete in the appropriate class on entries closing date.

Replacement dog

If a team dog is unable to compete, a replacement may be chosen from any eligible dog, from the same club, present at the Mini Assembly or a dog may be chosen from the Pool. The Team Captains and Event Manager are to be consulted before any replacement takes place.

Reasons for withdrawal

Dogs may not be withdrawn from the teams competition for any reason other than the following:

Sickness and/or disability of the dog certified by a veterinary certificate, which should be presented to the Event Manager.

Sickness and/or disability of the handler

Scoring

Scoring/Judging will be as per NZKC rules.

Scoring elimination (Agility)

The scoring will be as for a standard agility event, except that eliminated dogs must complete the course with additional faults added and receive 50 faults for each elimination.

Posting Scores

The completed test scores will be posted prior to the next competitor being announced to enter the ring.

Rules for the conduct of Inter-Club Combined Discipline Competition

Scoring

The allocation of points taken from the final team placings from the two individual discipline events i.e.:

1st Team in Ob or Ag = 1 point, 2nd Team in Ob or Ag = 2 points, etc.

Winning Club Teams

The combined total of the two disciplines points will determine the winning Club.

The winning team is the team with the lowest total of points.

Tie

In the event of a tie between 2 or more clubs at the conclusion of the competition the club with the highest placings in both disciplines will be declared the winner.

In the event that this still results in a tie the Trophy will go to the club with the highest combined total of Team Obedience Scores minus Team Agility Faults.

Appendix IV – Agility Regulation 13.6.4.3

The following is to provide clarification of Agility Regulation 13.6.4.3. This Regulation has been approved for amendment as at 1 July 2011 as follows:

13.6.4.3 Handler interacting with Equipment

A fault shall be incurred if the handler

(a) deliberately or accidentally interacts with any obstacle by touching, jumping or straddling any part of it, if (in the opinion of the judge) in the instance of doing so the dog has received indication of the performance of the obstacle with which the handler interacted, or

(b) deliberately or accidentally places any part of their body within the aperture of a Hoop, Collapsible Tunnel/Tube or Pipe Tunnel if (in the opinion of the judge) in the instance of doing so the dog has received indication of the performance of the obstacle with which the handler interacted, or

(c) deliberately (in the opinion of the judge) places any part of their body between any two weaving poles at any time, or

(d) goes under any part of any obstacle at any time, or

(e) breaks the start or finish beam of an electronic timer

With regard to clause (d) the rationale applied is that all obstacles are considered as being a complete obstacle from top to ground. Therefore a hurdle as an obstacle goes from the top of the upright to the ground. Should a handler attempt to jump a hurdle, they would need to jump the entire hurdle (i.e. completely clear the uprights) otherwise they would be deemed to have gone under a part of the obstacle and thus breached 13.6.4.3 (d).

This interpretation means that handlers can jump a tunnel or step over the end of an obstacle (such as the dogwalk or collapsible tunnel) without penalty, unless in doing so they breach 13.6.4.3 (a).

Appendix V – Procedure for allocating calendar dates

Agility Calendar.

The following procedures will be adopted when drafting calendars from 2011. The NZKC Agility Committee reserve the right to make changes to these procedures if circumstances require it.

- Any date currently held by a club for any event (ribbon or champ) will be held for all future agility calendars. Dates will roll over to the corresponding week each year.
- Any club wishing to hold an event on a date already held by another club, will not be approved unless the club holding the date wish to relinquish this date. Negotiation between the two clubs should be done at club level. The Agility Committee will only become involved if the club holding the date is willing to relinquish.
- Clubs wishing to hold an event on a date already held by another club, may apply to do so to the Agility Committee, only if the event is to be held somewhere where it is probable the entries will not impact on the club already approved to be holding an event (for example in another island, or at extreme ends of an island, or a ribbon trial wanting to be held on the same date as an existing champ show being held three hours away geographically).
- Clubs wishing to relinquish held dates must inform the Agility Committee by a deadline set by the Agility Committee when the draft calendar is distributed.
- Free dates and relinquished free dates will become available to all clubs on a date set by the Agility Committee. Clubs may then apply for these dates by another deadline set by the Agility Committee. After this deadline, any new dates applied for will be distributed to clubs. In the case of two clubs wanting to hold an event on the same date in geographic closeness, the Agility Committee will make a decision and this will be final. Where possible, clubs who are not successful in their application for a new date, will be given first option on other free dates available. When this is the case, the club will be given a two week deadline from notification to accept the suggested date. After this deadline, the date will become available if not accepted by the club.
- AD and ADX allocations will be made by the Agility committee to ensure the dates are spread throughout the calendar both in time and location. These decisions will be non-negotiable.
- AD and ADXA classes will be distributed to Clubs each year to try to ensure every Club in each Zone has the opportunity to hold an AD and ADXA in any one year if a Club would like to do that when it is offered to them by the Agility Committee. These decisions will be non-negotiable.

- Clubs whose dates are susceptible to outside influences such as movable festivals will be accommodated where possible, and other clubs' dates may be moved slightly to allow this. Clubs whose dates are changed slightly each year will be notified. A list of these movable show dates are attached as an appendix.
- A final calendar will be published after all deadlines have occurred. This calendar will then be submitted to the NZKC for approval.
- Any free dates existing on the final calendar can be applied for throughout the year by applying to the Agility Committee. Any decision regarding allocation of these free dates will be made by the Agility Committee and this decision will be final.

SPECIAL DATES.

Appendix A: Clubs, events and dates who will be given special consideration when allocating dates each year

1. Waitangi Weekend/Master Games – A club holding agility at the New Zealand Master Games (in the South Island) will hold this weekend. CCATS will hold Waitangi weekend on years when agility is not offered at the New Zealand Masters Games. If agility is being held at the New Zealand Master Games, CCATS will be given the last weekend in January as an alternative date. (This historic arrangement has existed since 2009 between CCATS and Masters Games organisers)
2. Easter weekend – Waimak, Wanganui, South Rangitiki and Counties held dates will move to Easter weekend each year.
3. ANZAC Day – When ANZAC Day falls on the WAG weekend, WAG may choose to have a one day event. They will be given back their two day placement for that weekend if ANZAC Day does not fall on the weekend for future years.(This is to allow for complications with their grounds and respecting ANZAC Day restrictions)
4. May– Leeston show held by MCCOC – as this show is being held in conjunction with a breed show and off site from the club, MCCOC will be given the date allocated to the breed show each year, until such time as they chose not to run with the breed show.
6. Queens Birthday Weekend – Nelson DTC and Gisborne will be allocated the weekend that Queens Birthday falls on each year.
7. Nationals Weekend – any club who is influenced by the placement of the National Show each year will be given first opportunity to negotiate a date as close as possible to their original date.
8. Labour Weekend – this date will be allocated to the NZDAC each year.

APPENDIX VI: Recognised Qualifications of the New Zealand Kennel Club

Only the following prefixes and suffixes relating to agility can be used in catalogues and certificates for New Zealand Kennel Club events:

- Agility Dog (AD), ADX, ADX Advanced Bronze (ADXAB), ADX Advanced Silver, ADX Advanced Gold
- Senior dog (SN), SNX , SNB, SNS, SNG
- Ag.Ch, Ag.Gr.Ch
- Jumpers Dog (JD), JDX, JDB, JDS. JDG
- Jumpers A Excellent (JAX), JAB, JAS, JAG
- JCh, JGrCh
- Games dog (GD), GDX, GM